

#### HO CHI MINH CITY POWER TRADING INVESTMENT CORPORATION

Enterprise Registration Certificate No.: 0305173790

Head office address: No. 14A, Street No. 85, Tan Quy Ward, District 7, Ho Chi Minh City, Vietnam

Telephone: +84.28. 2211 7898 Website: http://www.tradincorp.vn

# MEETING INVITATION ANNUAL GENERAL SHAREHOLDERS MEETING YEAR 2025

Based on the Charter of Organization and Operation of Ho Chi Minh City Power Trading Investment Corporation, The Board of Directors of the Company respectfully invites our Esteemed shareholders to attend the 2025 Annual General Meeting of Shareholders (AGM) as follows:

1. Time: 8:30 AM, April 25, 2025.

**2. Venue:** Dong Do Hall, Ground Floor, Victory Hotel No. 14, Vo Van Tan Street, Vo Thi Sau Ward, District 3, Ho Chi Minh City.

#### 3. Agenda:

Approval of the Reports of the Board of Directors, the Board of Supervisors, the Board of Management, and the proposals to the AGM (according to the attached Agenda), which will be published and updated (if any) on the Company's website: <a href="http://www.tradincorp.vn">http://www.tradincorp.vn</a> from April 4, 2025, and printed copies will be provided to Shareholders attending the Meeting.

#### 4. Registration:

To prepare the facilities for welcoming the delegates, shareholders are kindly requested to register their attendance before 10:00 AM, April 23, 2025, via:

- Direct registration at Ho Chi Minh City Power Trading Investment Corporation; or
- Sending the Registration Form to the address provided below.

### 5. Delegation of authority to attend the AGM:

If shareholders authorize a representative to attend the AGM, Shareholders please complete the Power of Attorney form or another form in accordance with Civil Code and send the signed Power of Attorney to the address below before the above deadline or present at the AGM arrival.

(Note: The power of attorney must clearly state the name of the authorized individual or organization and contain the number of authorized shares. It must also be original, with a raw signature. In case of receiving authorization from an organizational shareholder, the power of attorney must bear the seal of the authorized organization.)

# 6. Address for document submission and support contact:

### Ho Chi Minh City Power Trading Investment Corporation

- Address: No. 14A, Street No. 85, Quarter 1, Tan Quy Ward, District 7, Ho Chi Minh City
- Telephone: (028) 2211.7898 (028) 2211.9655 Email: huongltt@hcmpc-tradincorp.com Contact: Ms. Thu Huong – Shareholder Manager, Tel: (028) 2211.9655

# 7. Shareholders or authorized representatives attending the AGM please bring the following documents:

- Meeting invitation and Power of Attorney (if any);
- Citizen ID Card /Passport or a valid copy of the organization's Business Registration Certificate.
   Welcome our respected shareholders to the Annual General Meeting of 2025
   Respectfully yours./.

ON BEHALF OF BOARD OF DIRECTORS

CÔNG TY CÔ PHẨN ĐẦU TƯ KINH DOANH

ĐIỆN LỰC THÀNH PHỐ

Buyen Thanh Nha



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## **AGENDA**

# DIÊN LƯC THÀNH PHẨU NUAL GENERAL MEETING OF SHAREHOLDER YEAR 2025

Timetable	Contents
08:00 AM – 08:30 AM	Welcome shareholders and verify the eligibility of delegates and shareholders:
	Welcome delegates and shareholders;
	Verifing the eligibility of shareholders, Provide Voting Card, Voting Ballot and meeting materials.
08:30 AM – 08:50 AM	<ul> <li>Meeting Opening:</li> <li>Report of shareholders' eligibility verification;</li> <li>Introduction, Introduction on Chairperson;</li> <li>Approval on Working Regulation;</li> </ul>
	<ul> <li>The chairperson introduces and approves the list of the Presidium, approving Vote Counting Committee;</li> <li>Approval on the Meeting Agenda;</li> </ul>
	The Board of Directors, Board of Supervisor, and Board of Management present the following contents:
08:50 AM – 09:15 AM	<ul> <li>Reporting operation of the Board of Directors for the year 2024 and 2025 Plan;</li> </ul>
	• Reporting operation of the Board of Supervisors: Results of financial inspection and supervision in 2024;
	Reporting of the Board of Management on the operational performance for the year 2024 and 2025 Plan.
09:15 AM – 09:30 AM	Agenda items for the AGM:
	<ul> <li>Proposal for approval of the audited consolidated and separate financial statements for 2024;</li> </ul>
	• Proposal for approval of the business performance in 2024, the plan for fund appropriation and dividend distribution for 2024;
	Proposal for approval of the business plan for 2025;
	• Proposal for selection of the auditor for the consolidated and separate financial statements for 2025;
	• Proposal for approval of the remuneration for the Board of Directors and the Board of Supervisors for 2025;
	• Proposal for adjustment of the business lines of Ho Chi Minh City Power Trading Investment Corporation;
	<ul> <li>Proposal for the plan to sell the remaining 970,000 treasury shares via private placement;</li> <li>Other matters (if any).</li> </ul>
09:30 AM – 09:45 AM	Questions and Answers
09:45 AM – 10:15 AM	Voting instructions, conducting to vote

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Timetable	Contents
10:15 AM – 10:30 AM	Tea Break – Counting vote
10:30 AM – 10:35 AM	Announcement of the result of the electing
10:35 AM – 10:45 AM	The Secretariat presents the draft Minutes and Resolutions of the General Meeting of Shareholders; Approval on the Meeting Minutes and AGM Resolution.
10:45 AM – 10:50 AM	Announcement of the Closing.



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REGISTRATION FORM and POWER OF ATTORNEY

DÂU TƯ KINH DOANH AN NUAL GENERAL SHAREHOLDERS MEETING YEAR 2025 DIÊN LỰC THÀNH PHỐ/ To: Ho Chi Minh City Power Trading Investment Corporation HÔ CHÍ MINH Name of Shareholder: Name of representative (for organization): Address: Telephone: The total number of shares owne: shares. (Shareholders select one of the two items below, and check the appropriate box) 1. REGISTRATION 2. AUTHORIZATION for: Name of Individual/Organization: ..... ID No./Passport No./Enterprise Registration No.: Date of issue: ../... Place: Address: ......Telephone: ...... In case the shareholder is cannot attend and cannot authorize, the shareholder may authorize a member of the Board of Directors of the company from the list below: Number of shares **Full Name** No. Position Select Mark authorized Mr. Nguyen Thanh Nha 1 Chairman Member of BOD -П 2 Mr. Nguyen Anh Vu General Director (Note: Please mark (X) next to the name of the member you wish to authorize, and select only one person for the entire number of shares owned; if you wish to authorize multiple individuals, please specify the number of shares authorized for each member) **Authorization Content:** The Authorized Party is authorized to represent the Authorizing Party to attend the Annual General Meeting of Shareholders of Ho Chi Minh City Power Trading Investment Corporation, held on April 25, 2025, and to cast votes on behalf of the Authorizing Party on all valid matters within the agenda of the Meeting, acting as the representative for the number of shares authorized as mentioned above. The Authorizing Party shall take full responsibility for this authorization and undertakes to strictly comply with all applicable laws and regulations. Note: The authorization must comply with relevant provisions of the Civil Law and the Company's Charter. The Authorized Party must bring along the Citizen ID Card/Passport and the Authorization Letter when attending the Annual General Meeting of Shareholders.

This Authorization Letter is only valid if it bears the original signatures of both parties. In case the authorization is granted by an institutional shareholder, the Authorization Letter must also bear the official seal of the authorizing organization. This Authorization Letter shall automatically expire upon the conclusion of the 2025 Annual General Meeting of Shareholders of Ho Chi Minh City Power Trading Investment

Corporation.

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THE AUTHORIZED PARTY (Signature, full name

..... date ...... month ....... 2025 REGISTRATION / THE PRINCIPAL (Signature, full name